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| Nanaimo |

# Vice Principal Position

We are looking for a Vice Principal who can be a learning fecilitator, a visionary, an effective communicator and school resource manager who continually works to improve the effectiveness for our school, an inspiration for all Teachers to grow and to be the best educators they can be. The Vice Principal supports the Principal in helping the Teachers implement the CEFA educational program in the classroom and furthering the development of the CEFA program.

Successful candidates will be able to demonstrate that they have personal leadership resources and leadership practices, can promote student achievement, can lead professional learning communities, and are dedicated to ensuring that all of our students and staff are successful.

### About Us:

The CEFA educational system at Core Educational & Fine Arts (CEFA) Junior Kindergarten is one of today’s leading approaches to educating young children. Its rich academic content is designed to stimulate the child in many different ways, to optimize the natural development of the child’s brain. This wonderful approach facilitates learning experiences for children in areas such as mathematics, reading, writing, drama, science, visual arts, music, yoga and many more. It is based on the belief that children must be given the opportunity to learn and exercise their intellect in various forms, such as the expression of their creativity, reasoning, and sequential thinking. In the CEFA environment, children have ample time to learn, play and express themselves in creative ways. Our full day early learning and junior kindergarten programs at our schools are far beyond the typical childcare programs found throughout Canada.

### Responsibilities:

Candidates must demonstrate excellence in teaching and leadership in the following areas:

* Implements C Childcare Licensing and Reuglation while establishing a culture of staff professional development directly related to student growing and learning
* Promotes a comprehensive range of learning opportunities for students, including social responsibility, fine arts, athletics, global citizenship, and science
* Develops and maintaining a variety of effective decision-making processes that build consensus, commitment, and collaboration
* Foster team building, a sense of one learning community, and a culture of continuous learning in an inclusive learning environment
* Observe and support classrooms on regular basis
* Provides guidance and information to all parties both internally and externally (e.g. Parents and Teachers)
* Foster and maintain positive and professional relationships with Parents, children, staff, management, other CEFA schools and head office.
* Oversees and coordinated the school’s daily operation and administration.
* Manage and actively participates in marketing activites and special events, including school tours, festivals and community events.
* Manages school inquiries, registration, enrolment and student layouts.
* Advocating a strong community connection with our CEFA location

### Qualifications:

* Certificate in Early Childhood Education (Infant Toddler Licence will be a great asset)
* Familiar with current BC Licensing Regulations
* Completion of at least three ECE related professional workshops
* At least three years exemplary ECE teaching experience
* Significant administration experiences
* Excellent communication (written $ verbal) and organizational skills
* Ability to prioritize and to exercise time management

### Salary and Benefits:

Salary:

Negotiable based on experience and qualifications.

Expected start date:

Job Types:

Schedule:

Salary:

Additional pay:

Benefits:

* CEFA Principal Training
* CEFA Methodology Training
* Ongoing development through workshops led by external resources, coaching and mentoring
* Spring break, summer break, and winter break off as well as professional days
* Daily am snack, lunch, and afternoon snacks provided
* Full medical benefits after 6 months

### Contact Us:

If you are interested in applying for this position, please submit your cover letter and resume to nanaimo@cefa.ca