

PANDEMIC POLICY FOR COVID-19

Updated April 2021

Please read, initial and sign, thank you.

重要文件, 請找人翻譯. 謝謝.

The BC Centre for Disease Control (BCCDC) have developed guidelines for child care centres on the implementation of best practices during the COVID-19 pandemic. CEFA South Delta's Pandemic Policy are based on the most up to date "COVID-19 Public Health Guidance for Child Care Settings" ¹ from the BC government, and from WorkSafe BC's "Child care and day camps: Protocols for returning to operation" ². We continue to support the B.C. Government approach of "social distancing" where possible and other measures in place to combat this virus.

ILLNESS POLICY FOR COVID-19

- All parents, caregivers, children and staff **must stay home and self-isolate for 14 calendar days if they or anyone in their household** ¹:
 - Travelled outside Canada in the last 14 days OR
 - Identified by Public Health as a close contact of confirmed case of COVID-19
- If the child develops any symptoms of common cold, influenza, COVID-19, or other respiratory diseases, parents or caregivers must pick them up promptly once notified that their child is ill ¹. The child and one staff will remain in the quarantine room until the child is picked up. Staff must wear mask and glove the entire time, and will fully sanitize the quarantine room immediately upon the child's departure.
- **Parents or caregivers must keep the child at home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases. Children may return to child care once all symptoms are resolved** ¹ (Pg. 1 and Pg. 11).
- Symptoms of common cold, influenza, COVID-19, or other respiratory diseases include but not limited to:
 - Coughing
 - Difficulty breathing
 - Loss of sense of smell or taste
 - Chills
 - Fever (please see guideline)
 - Sore throat
 - Headache, body aches
 - Extreme fatigue or tiredness
 - Nausea or vomiting
 - Diarrhea

Measurement method	Normal temperature range
Mouth	35.5°C to 37.5°C (95.9°F to 99.5°F)
Armpit	34.7°C to 37.3°C (94.5°F to 99.1°F)
Ear	35.8°C to 38°C (96.4°F to 100.4°F)

Initial: _____ Initial: _____

UPDATED SCHOOL POLICIES & PROCEDURES

1. Drop Off & Pick Up Procedures ²

- All adults must wear face covering during pick up and drop off. Face coverings include mask (disposable or cloth) or scarf.
- Parents/Guardians will be asked to drop off and pick up their child outside the building. Please maintain physical distance while waiting for your turn to pick up or drop off.
- Drop off and pick up times will be staggered:
 - **CEFA Baby & JK1 drop off starts at 7:30am, pick up before 5:00pm**
 - **JK2 & JK3 drop off starts at 8:00am, pick up before 5:30pm**
 - **Late policy will apply if you pick up later than your child’s assigned time.**
- Parents/guardians must conduct daily health check for their child and confirm the following before drop off each day (on Kindertale’s contactless check in).
 - In our household, no one has returned from international travel in the past 14 days.
 - My child does not show any flu/cold-like symptoms today.
 - No one in our household, including my child, has been identified by Public Health as a close contact of a confirmed case of COVID-19.
 - If my child develops flu/cold-like symptoms while at school, I will pick up my child promptly. I will keep my child at home until he/she has been assessed by a health care provider to exclude COVID-19 or other infectious diseases, AND their symptoms have resolved.

Initial: _____ Initial: _____

2. Meal Program

- No outside food allowed.
- Drop off will be closed between 9:05am to 9:25am (morning snack time). This is to ensure that teachers can serve children efficiently and in a sanitary manner. Please drop off your child before morning snack time, or make sure that they had their meal before coming in. You may be asked to stay with your child at the front foyer until the class has finished morning snack.

Initial: _____ Initial: _____

3. Personal Belongings

- Pack all your child's belongings into one bag to allow for a smoother transition.
- Make sure to label **ALL** of your child's items to discourage accidental sharing.
- If your child requires a personal comfort item for nap time (eg. stuffy), please limit it to ONE easy to clean item. They will be asked to keep the item in their bag or bedding.

Initial: _____ Initial: _____

4. Classroom Program Changes

- Increase in outdoor time to allow for social distancing.
- More individual activities, and limit number of children at each small group activity.
- JK2 & JK3 students will be provided with personal pencil case and sensory play sets.
- Little Chef and co-curriculars requiring staff who are not normally in the classroom will be suspended temporarily.
- Classes will not combine during main curriculum hours (for this purpose, JK1A and JK1B are considered as one group). The following will apply outside of main curriculum hours:
 - o CEFA Baby and JK1 will be combined from 7:30am to 8:00am AND 4:45pm to 5pm.
 - o JK2 and JK3 will be combined from 8am to 8:30am AND 5pm to 5:30m.

Initial: _____ Initial: _____

5. Cleaning and Disinfecting ²

- Frequently-touched surfaces will be cleaned and disinfected at least twice a day.
- Stuff toys will be put away, and all other toys and equipment will be sanitized daily.
- Cots/playpens will be assigned, OR cleaned and disinfected after each use.
- Diaper station will be cleaned and disinfected after each use.
- If a staff or child leaves the school due to COVID-19 related symptoms, all surfaces they may have touched will be cleaned and sanitized immediately upon their departure.

6. Staff Expectations

- Must conduct daily health checks before entering the building.
- Required to wear face coverings in all indoor space and while serving and handling food.
- Face coverings are not a substitute for physical distancing. Staff must maintain a distance of at least 2 metres apart from each other whenever possible.

We are obligated to provide a safe and healthy environment for our children and staff. Our Pandemic Policy is based on the recommendations and requirements from the B.C. Government and WorkSafe BC (please visit attached websites for details). All staff and families are expected to follow the most up-to-date orders and directions set by the Provincial Health Officer ³.

We appreciate your understanding and cooperation in this matter. Thank you.

Child’s Name: _____ **Signed Date:** _____

Parent/Guardian 1

Name: _____ **Signature:** _____

Parent/Guardian 2

Name: _____ **Signature:** _____

¹ “COVID-19 Public Health Guidance for Child Care Settings”
www.bccdc.ca/Health-Info-Site/Documents/COVID_public_guidance/Guidance_Child_Care.pdf
² “Child care and day camps: Protocols for returning to operation”
www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation/child-care
³ “Province-wide restrictions”
<https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions>